

# Mark Rutherford School



## Uniform Policy 2021

# POLICY AIMS

At Mark Rutherford we have high expectations of all, in everything we do. This includes personal appearance. Uniform plays an important role in establishing the ethos of a school and at Mark Rutherford we believe that our uniform policy benefits the school in a number of ways:

- It encourages identity with the school and nurtures the notion of community
- It protects students from social pressures to dress in a particular way
- It supports discipline and good behaviour and ensures the health and safety of students
- It instils a sense of pride in the school
- It promotes more effective teaching and learning.

We have carefully considered and analysed the impact of this policy on equality and the possible implications for pupils with protected characteristics, as part of our commitment to meet the Public Sector Equality Duty (PSED) requirement to have due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations.

Due to the changing trends / fashions we reserve the right as a school to identify throughout the year when uniform worn is deemed inappropriate and sanction appropriately.

If there are any difficulties with purchasing items of uniform, parents should make contact with their child's Head of House, so that the school can support the family finding a solution.

## **Student Responsibility:**

- We expect students at MRS to adhere to the school uniform policy
- To recognise that it is the public face of MRS and that it should be worn correctly and with pride
- To appreciate that uniform infringements will result in a verbal reminder and continued non-compliance will result in a sanction
- Items of clothing that do not follow the uniform policy may be confiscated

## **Parental Responsibility:**

- We welcome parental support in the purchase of items of clothing that follow the uniform guidelines
- To ensure all items of clothing are clearly marked with your son/daughter's name
- That the school is informed if there is a problem concerning uniform
- To remind students as they leave home of the uniform code and encourage their cooperation

## **Tutor Responsibility:**

- To ensure that all students leave tutor bases appropriately dressed for the day
- To confiscate items which do not conform to the schools uniform policy
- Any uniform infringements are noted and students are issued with a signed/dated uniform slip
- To make contact with parents where there have been issues identified with uniform
- Continued non-compliance with uniform policy is reported to the Head of House

## **Class/Subject Teacher responsibilities:**

- To ensure students arrive and enter your classroom appropriately dressed
- To ensure that students leave your classroom appropriately dressed
- To check that students with uniform infringements have a note signed by their tutor

- To check that students incorrectly dressed /without a note from their tutor are reported to the Head of House

### **All Staff Responsibilities:**

- To regularly speak to students when their uniform is not as it should be around school
- To remind and encourage students to wear the school uniform correctly
- To confiscate items that do not comply with the MRS uniform policy
- To report non-compliance to the form tutor and Head of House

### **Heads of House Responsibilities:**

- To speak to students in their House about the expectations for standards of dress. This may be done through House assembly
- To challenge students who dress inappropriately
- To contact parents/carer if there is non-compliance about uniform
- To send the student home to find/collect the correct item of uniform
- To support the student if there is financial hardship that prevents the student from following the uniform policy
- To issue sanctions for non-compliance
- To support the form tutor in the enforcement of the uniform policy

### **Leadership Responsibilities:**

- To support staff in the implementation of the school's uniform policy
- To challenge students who dress inappropriately and issue an appropriate sanction for non-compliance

## **ADDITIONAL IMPORTANT INFORMATION**

Mark Rutherford School will carefully consider any request that is made to vary the policy to meet the needs of an individual student. This may be to accommodate their religious belief or any temporary or permanent medical conditions, in order to avoid breaches of disability discrimination legislation.

The Headteacher or person authorised by the Headteacher has the right to send a student home, briefly, to put on the correct uniform or otherwise adjust their appearance in line with the school's uniform policy. The school must first inform the student's parents and consider factors such as the student's age, vulnerability, availability of the parent and how easily the breach can be remedied. When this is done it will constitute an authorised absence.

The school has the right to sanction a student for uniform offences, even where they do not otherwise display poor behaviour. Some examples of acceptable sanctions include;

- Detention
- Isolation
- Internal Exclusion
- Exclusion (This will happen where the breaches of the school's uniform policy are persistent and defiant)

The school reserves the right to confiscate items of clothing or jewellery that do not fall within our uniform policy as per the 'Searching, screening and confiscation – Advice for Headteachers, school staff and Governing bodies' DfE (January 2018)

## SCHOOL UNIFORM – MARK RUTHERFORD

### Girls Uniform



**Senior stitched down knife pleat skirt (plain black opaque tights optional)**

Waist	22 -28"	30"	32""	34-38"
Length	22"	22"	22"	22"



**Slim Fit with logo, Girls senior trouser**

Waist	28"	29"	30"	32"
Inside Leg	28" 30" 32" 34"	28" 30" 32" 34"	28" 30" 32" 34"	28" 30" 32" 34"
Length	S R L XL	S R L XL	S R L XL	S R L XL

The trousers and skirt above can be purchase from either of our two suppliers, listed within this policy.

### All Students

White traditional shirt	This must have a collar suitable to wear with the School tie, buttoned to the neck. Shirts must be sufficiently long enough to be tucked in. During the summer term only, blue polo shirts with the School name or badge in House colours may be worn.
Black V-neck jumper  <b>Optional</b>	Jumpers may only be worn under a blazer. No cardigans.
Black blazer	This must have the school logo
Tie	This must be in your house colours and must be clip-on. Available from the school shop

Black shoes	These must be suitable for school (trainers may only be worn for PE), no plimsolls or boots. Black socks to be worn.
Black trousers (boys)	Tailored boys trousers, no jeans.
Coat  <b>Optional</b>	We would expect all students to wear a coat outside when the weather is cold.  Coats do not need to be purchased from our suppliers  No hoodies/sports sweatshirts/zippered sports top to be brought on to and/or worn on school site.

### **Make up**

Make up may be worn for school but it must be discrete and in keeping with a working environment.

### **Nail Length**

Due to the nature of some of the subjects taught within school nail length must be of a practical length to comply with health and safety regulations. False or acrylic nails are not permitted to be worn in school

### **Jewellery**

Students may wear a watch and one small pair of stud earrings. Students are expected to remove earrings which hang below the ear or when they are inappropriate. A necklace may be worn provided it is tucked inside of the shirt. Other items of jewellery are not permitted when in school.

Facial piercings, including nose piercings and tattoos are not permitted. Students will be asked to remove jewellery that breaks this rule. **All jewellery must be removed for PE.**

### **Hairstyles**

Students' hairstyles should be neat and practical for school and should be a natural hair colour. Extremes of style, patterns and tracks will not be permitted. This includes complete shaving of one side of hair and dip dyeing the hair.

### **Headwear**

Students may wear a head covering due to religious observance. Headwear worn in school for religious observance must be in either black or navy.

Students are not permitted to wear hats, caps or any other head covering inside the school building.

### **Physical Education Uniform**

The items below are required for Physical Education lessons. These can be purchased from our two suppliers listed in this policy. There are two outer top options (rugby sports top or black ¼ zip top). Only one of these is required so we would recommend the choice of the rugby sports top if your son/daughter intends to play rugby at the school.

#### **Boys PE**

- Rugby Outdoor Sports Top with logo
- Black ¼ Zip Outdoor Top with logo
- Black Shorts
- Long Plain Black Socks

- PE Polo Shirt (black with school logo)
- Plain Black Tracksuit Bottoms – (Optional)

#### Girls PE

- Rugby Outdoor Sports Top with logo
- Black ¼ Zip Outdoor Top with logo
- Black Shorts
- Long Plain Black Socks
- PE Polo Shirt (black with school logo)
- Sport Leggings with logo (Optional)
- Plain Black Tracksuit Bottoms (Optional)

All students must remove watches and jewellery for PE lessons, extra-curricular sport and fixtures to comply with health and safety regulations from AfPE (Association for Physical Education) Watches must be clearly marked with owner's initials.

Lockers are available for valuables within the changing rooms, students must provide their own padlock for these.

## SCHOOL UNIFORM SUPPLIERS

<http://www.josens-schoolwear.co.uk>

Josens  
25 Harpur Street  
Bedford  
MK40 1LA  
Tel: 01234 359191  
[Info@josens.com](mailto:Info@josens.com)

[www.yourschooluniform.com](http://www.yourschooluniform.com)  
YourSchoolUniform.com Limited  
Hubaco House  
Railway View  
Clay Cross  
Derbyshire  
Tel: 01773 837377  
[sales@yourschooluniform.com](mailto:sales@yourschooluniform.com)

School ties can only be purchased at finance office on school site

# YEAR 12 AND 13 DRESS CODE

Detailed here is the dress code for the Sixth Form. It is important that students are dressed appropriately for a teaching and learning environment as well as setting the right example to the rest of the students in the school.

	Boys	Girls
<b>Approved</b>	<ul style="list-style-type: none"> <li>▪ Tailored and smart trousers.</li> <li>▪ Stiff collared shirt.</li> <li>▪ Waistcoat.</li> <li>▪ Tailored/suit jacket.</li> <li>▪ Tie (optional but preferred).</li> <li>▪ Jumper (round or V neck) or cardigan.</li> <li>▪ Smart shoes.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Tailored and smart:               <ul style="list-style-type: none"> <li>- Knee length skirt;</li> <li>- Trousers, or;</li> <li>- Dress.</li> </ul> </li> <li>▪ Shirt or blouse.</li> <li>▪ Plain fitted top.</li> <li>▪ Tailored/suit jacket.</li> <li>▪ Jumper (round or V neck) or cardigan.</li> <li>▪ Smart shoes.</li> <li>▪ Fine or opaque tights.</li> </ul>

<b>Not Approved</b>	<ul style="list-style-type: none"> <li>▪ Loose fitting/casual clothing (including combat style).</li> <li>▪ Jogging bottoms.</li> <li>▪ Smart/sport/surf style shorts.</li> <li>▪ Ugg boots.</li> <li>▪ Lycra clothing.</li> <li>▪ Body-con style clothing.</li> <li>▪ Vest/strapless tops.</li> <li>▪ Leggings.</li> <li>▪ Hooded tops.</li> <li>▪ Sweatshirts/tops.</li> <li>▪ Trainers/trainer style shoes.</li> <li>▪ Flip flops.</li> <li>▪ Pumps/plimsoll style footwear/boots.</li> <li>▪ Denim/denim style clothing.</li> <li>▪ Hats/caps.</li> <li>▪ No logos/emblems on clothing.</li> </ul>
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## Other:

No visible tattoos;

No visible piercings except in the ears. Earrings should be discreet. Students who have visible piercings elsewhere will be requested to remove the stud or hoop and give to their Tutor for collection at the end of the day in the first instance;

Make-up should be suitable for a working business environment;

For PE and practical dance lessons students must bring appropriate clothing to change into.

The Assistant Headteacher (Director of Sixth Form) and Head of Sixth Form have the final decision regarding what is and is not suitable attire for the Sixth Form. The school reserves the right to send home

any student who is not properly dressed where he/she should change to meet the requirements of this published dress code and then return to school the same day to resume his/her studies.

Persistent disregard for this code of dress will result in further action being taken.

We retain the right to act as the final authority in the interpretation of the dress code. If you are unsure, parents/carers and students are advised to contact the Assistant Headteacher – Director of Sixth Form for clarification before purchasing an item.

## STAFF DRESS CODE:

We set the example for the students and we must remember that school is a place of work and we are preparing students for the workplace.

The expectation is that staff wear smart professional clothing for teaching and parental meetings. Please see below extract from the *Guidance for Safer Working Practice for Adults who work with Children and Young People*.

### **Dress and Appearance**

Point 8. A person's dress and appearance are matters of personal choice and self-expression. However adults should dress in ways which are appropriate to their role and this may need to be different to how they dress when not at work.

Adults who work with children and young people should ensure they take care to ensure they are dressed appropriately for the tasks and the work they undertake.

Those who dress in a manner which could be considered as inappropriate could render themselves vulnerable to criticism or allegations.

*This means that adults should wear clothing which:*

- *Is appropriate to their role*
- *Is not likely to be viewed as offensive, revealing, or sexually provocative*
- *Does not distract, cause embarrassment or give rise to misunderstanding*
- *Is absent of any political or otherwise contentious slogans*
- *Is not considered to be discriminatory and is culturally sensitive*

### **Please note:**

Neither the School nor the Local Education Authority can accept responsibility for any article lost, stolen or damaged through use at school.

We recommend that all clothing brought to school is clearly marked with the owner's name